

## SUPPLIER PRIVACY POLICY

**Please take the time to read the following information carefully so that you fully understand our views and practices regarding your personal information and how we will use it.**

### 1. ABOUT THIS POLICY

This privacy policy (this **Policy**) applies to suppliers resident in New Zealand. Please ensure that your staff who we may communicate with are aware of this Policy.

This Policy was last updated on November 17, 2022. We may amend this Policy at any time, and whenever we do so we will notify you by email and/or post the update on our website. Please ensure this Policy is reviewed each time personal information is provided to us. If you do not agree with any of this Policy or any change, please contact our Privacy Officer immediately.

### 2. WHO ARE WE?

Any personal information provided to us will be controlled by Remitly NZ Limited who is the data controller (**Remitly, we, us** or **our**).

### 3. WHO IS OUR PRIVACY OFFICER?

We have appointed a Privacy Officer for you to contact if you have any questions regarding this Policy or believe we have breached the Privacy Act 2020. You may contact our Privacy Officer via email at [DPO@remitly.com](mailto:DPO@remitly.com).

### 4. PROCESSING SUPPLIER PERSONAL INFORMATION

**Personal data we collect:** If you or your staff contact us (by phone, email or otherwise), we will hold the following personal information:

- name and contact details (such as email and phone number), and any other details you or they give us when you or they correspond with us;
- information and documentation about your business activities that you and your staff give us;

- information and documentation about your enquiries, including communications with you and your staff; and
- information and documentation that we obtain about you and your staff from publicly available information (e.g. your website, social media and the Companies Register) when we carry out research (this is to ensure that we understand you, your staff and your business).

We may also collect information about your staff from social media platforms (for example, LinkedIn) including when or if they interact with us on those platforms or access our social media content. The information we may receive is governed by the privacy settings, policies, and/or procedures of the applicable social media platform, and we encourage you and your staff to review them.

**Using your personal information:** We will use all of the above information to:

- provide you with the information you have requested from us (i) so that we can both decide whether to enter into a contract and/or other arrangement with each other and (ii) to pursue our legitimate interests; and
- pursue the following other legitimate interests: (i) protecting the rights, property, or safety of Remitly, our clients, suppliers, contacts or others; (ii) maintaining records of potential suppliers or to recommend (or otherwise) you to others; (iii) improving our services and/or products; and/or (iv) sending you information or materials that we think may interest you or which you have requested from us.

**Sharing your personal information:** We will only share personal information with third parties in the following instances:

- our staff (but their use shall be limited to the performance of their duties and in line with the reason for processing);
- other companies within our group (**Remitly Group**, namely Remitly, Inc.) for the purposes of Remitly Group staff to perform duties on behalf of Remitly;
- various third parties who provide tools to enable our systems and services to operate (including email, instant messaging, document management and file-sharing);
- with our telephony supplier (which would get to see phone numbers if we call you) and our broadband supplier (which could see email addresses (but not the content of what you send us, if you encrypt it)); and
- third parties in the event of the sale, acquisition or merger of some or all of our assets if your personal information is part of the transferred assets (we shall notify you in the event of such an occurrence, as well as any choices you may have regarding your personal information).

## **Retaining your personal information:**

If we both decide:

- to enter into a contract and/or other arrangement with each other, this information will be kept for the duration of your relationship with us;
- not to enter into a contract and/or other arrangement with each other, this information will be kept for the duration of your enquiry and for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting or reporting requirements.

However, if we are required by law to retain the information for longer, we will retain it for the required period. Where the information is being used in connection with legal proceedings (including prospective legal proceedings) it will be retained for the duration of those legal (and any enforcement) proceedings.

## **5. TRANSFERRING PERSONAL INFORMATION OUTSIDE NEW ZEALAND**

We share your personal information within the Remitly Group and to external third parties (the categories of which are referred to in this Policy). This may involve transferring your personal information outside of New Zealand. Whenever we transfer your personal information out of New Zealand, we will ensure adequate safeguards are in place so that a similar degree of protection is afforded to it. In some instances, your personal information may be transferred to countries that have been deemed to provide an adequate level of protection for personal information by the New Zealand Government . In other instances, we will ensure at least one of the lawful safeguards are implemented, which may include, where we transfer personal information within the Remitly Group and to certain external third parties, the use of specific contracts which give personal information the same or similar protection it has in New Zealand.

## **6. IF YOU VISIT OUR WEBSITE**

If you also visit our website, please note that we will collect and process certain personal information about your visit to our website. Please therefore review our website privacy policy which can be found at <<https://www.remitly.com/au/en/home/policy>>.

## **7. YOUR RIGHTS**

In relation to personal information we hold about you, you have the right to:

- get access to your personal information and information about our processing of it;
- ask us to correct the record of your personal information maintained by us if it is inaccurate or to complete incomplete personal information;
- ask us, in certain limited instances, to erase your personal information or cease processing;
- be notified of a personal data breach which we consider is likely to result in serious harm to you; and
- complain to the Office of the Privacy Commissioner if you believe we have interfered with your privacy (please contact the Office of the Privacy Commissioner via <https://privacy.org.nz/>).

If you would like to exercise any of these rights, please contact our Privacy Officer (noting that we may ask you to verify your identity - please cooperate with us in our efforts to verify your identity). Please note that we may need certain personal information to enable us to work with you and/or provide information to you, so changes you make to your preferences, or restrictions you ask us to make on how we use personal information, may affect what information we can provide.

Please also note that sometimes we may not be able to stop using your personal information when you ask us to (for example, where we need to use it because the law requires us to do so, or we need to retain the information for regulatory purposes). We will tell you if we are unable to comply with your request, or how your request may impact you, when you contact us.

## **8. HOW WE PROTECT YOUR PERSONAL INFORMATION**

We have put in place reasonable security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal information to those employees, agents, contractors and other third parties who have a business need-to-know. They will only process your personal information on our instructions and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

## **9. DIRECT MARKETING**

You have the right to ask us not to process your personal data for marketing purposes. You can exercise this right at any time by carrying out 'unsubscribe' actions which are made available to you (such as clicking on the 'unsubscribe' link in each promotional email we send you). We will honour your choice and refrain from sending you such communications. Please note that if you ask us not to contact you by email at a certain email address, we will retain a copy of that email address on a 'suppression list' in order to comply with your no-contact request. You are free to change your marketing choices at any time.